



केन्द्रीय विद्यालय संगठन (क्षेत्रीय कार्यालय)
के. कामराज मार्ग, बंगलुरु - ५६००४२
Kendriya Vidyalaya Sangathan (Regional Office)
K. Kamraja Road, Bengaluru - 560042
(An Autonomous Body Under MOE, Government of India)
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F. 13-331/Adms/KVS(BGR)/2022-23/

Dated: 27.06.2022

The Principal,
Kendriya Vidyalayas
(Under Bengaluru/Mangaluru/Hubballi/Belagavi/Mysuru)

Only by e.mail

Sub: Local Transfer of students from one KV to another KV within the same station
during 2022-23 - reg

Madam/Sir,

Making a reference on the subject cited above, you are hereby intimated that cases of local transfer of students from one KV to another KV of the same station will be considered by this office in the First week of July, 2022. You are therefore, requested to notify the same for information of all the concerned parent/guardians. Mere applying for local transfer will not confer right to get local transfer.

Further, the applications of the parents seeking local transfer of students should be considered by following the procedure mentioned below:

1. Local transfer application form enclosed herewith is to be prepared in sufficient number of copies by the KV and made available to the parents on request w.e.f. **01.07.2022 to 15.07.2022. Students admitted during the current session (2022-23) are NOT ELIGIBLE to apply for local transfer except change of Govt. Accommodation.**
2. Principal of the KV where the child is presently studying will keep one copy of the application for records, and after endorsement, send remaining 03 copies to the Principal of the KV where admission is desired by the parent on first priority.
3. Principal of the KV where admission is desired will send one copy complete in all respect to this office after his/her endorsement, keeping a copy in the Vidyalaya records and hand over one copy to the parent concerned without fail.
4. All the cases of local transfer will be sent to this office in a lot **serially numbered along with the enclosed excel format** (Preferably on weekly basis) by the Principal at Sr. No. 3 but not later than **15.07.2022 (Friday)**

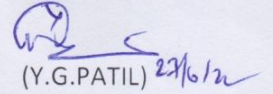
5. Preference for local transfer will be given as per the details given below:

- (i) Allotment of Govt. accommodation in recent past.
- (ii) Shifting/change of residence to their own house.
- (iii) Brother/Sister is studying in the KV where local transfer is sought (excluding those admitted during **2022-23**)
- (iv) Medical cases with valid medical certificates
- (v) Distance from the KV/nearest to KV
- (vi) Any other valid reason as deemed fit

6. No local transfer applications will be entertained after 15.07.2022. This information about the local transfer dates etc. may be put prominently on your vidyalaya **Notice Boards/Website.**

This is issued with the approval of the competent authority.

Yours faithfully,


(Y.G.PATIL) 22/6/22

Assistant Commissioner

Encl: As above